

APPLICATION FOR PERMITS **2012**

INTERNATIONAL ROAD FREIGHT OFFICE
CITY HOUSE, 126-130 HILLS ROAD
CAMBRIDGE CB2 1NP
TEL: (01223) 531030 FAX: (01223) 309681

IRFO NO.

IMPORTANT NOTES PLEASE READ CAREFULLY AS INSUFFICIENT INFORMATION MAY LEAD TO DELAY OF PERMIT ISSUES.

1. IRFO MUST BE NOTIFIED IMMEDIATELY, IN WRITING, OF ANY CHANGE OF ADDRESS. A COPY OF THE AMENDED OPERATORS' LICENCE MUST BE SENT AS SOON AS THE CENTRAL LICENSING OFFICE HAS BEEN INFORMED OF THE CHANGE. FAILURE TO NOTIFY A CHANGE OF ADDRESS MAY DELAY PERMIT ISSUES.
2. THE FEE IS AN ADMINISTRATIVE CHARGE AND IS **NOT REFUNDABLE** EVEN THOUGH A PERMIT MAY NOT BE USED.
3. PLEASE TRY TO SEND THE APPLICATIONS TO IRFO AT LEAST 5 WORKING DAYS BEFORE YOU NEED THE PERMITS. HOWEVER, PERMITS REQUIRED FOR THE START OF THE YEAR SHOULD BE APPLIED FOR BY THE BEGINNING OF DECEMBER.
4. WHEN THE FORM HAS BEEN COMPLETED, SIGN THE DECLARATION AND SEND IT WITH THE CORRECT FEE TO THE ABOVE ADDRESS.
5. WHERE APPLICATIONS ARE CONSIDERED TO BE EXCESSIVE OR WHERE PREVIOUS ISSUES OF PERMITS HAVE NOT BEEN RETURNED USED, IRFO MAY BE UNABLE TO ISSUE THE FULL NUMBER OF PERMITS APPLIED FOR.

PLEASE COMPLETE IN BLOCK CAPITALS

NAME OF FIRM/COMPANY:

ADDRESS:

POSTCODE:

TELEPHONE NUMBER:

FAX NUMBER:

'O' LICENCE NUMBER:

EXPIRY DATE:

DECLARATION

I DECLARE THAT TO THE BEST OF MY KNOWLEDGE THE INFORMATION GIVEN IS TRUE. I AM AWARE OF THE CONDITIONS RELATING TO THE ISSUE AND USE OF PERMITS AS SET OUT IN THE INTERNATIONAL ROAD HAULAGE PERMITS ACT 1975. IT IS AN OFFENCE TO MAKE A FALSE STATEMENT IN ORDER TO OBTAIN A PERMIT

SIGNED:

DATE:

NAME (BLOCK CAPITALS):

STATUS IN COMPANY:

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PLEASE CLEARLY IDENTIFY THE NUMBER AND TYPE OF PERMITS REQUIRED.

PAYMENT SHOULD BE MADE ONLY FOR THE NUMBER OF PERMITS APPLIED FOR, AND SHOULD BE BY CHEQUE OR POSTAL ORDER MADE PAYABLE TO THE **“VEHICLE & OPERATOR SERVICES AGENCY”** or **“VOSA”** OR BY CREDIT/DEBIT CARD. **DO NOT SEND CASH.**

IF THIS IS YOUR FIRST APPLICATION FOR PERMITS FOR 2012 YOU MUST ENCLOSE A COPY OF YOUR CURRENT OPERATORS LICENCE (OL1).

PLEASE NOTE: *OWN ACCOUNT JOURNEYS TO MOROCCO REQUIRE GENERAL QUOTA PERMITS. IF YOU ARE ENTERING MOROCCO EMPTY OR TAKING IN FILM EQUIPMENT, YOU WILL REQUIRE AN EXCEPTIONAL PERMIT – FURTHER DETAILS ARE AVAILABLE ON REQUEST.

~IF YOU ARE TRAVELLING TO OR THROUGH TURKEY AND ARE CONTINUING ON TO A 3rd COUNTRY, A TURKISH 3rd COUNTRY PERMIT WILL BE REQUIRED.

PERMITS ARE NOT TRANSFERABLE

GENERAL QUOTA PERMITS

COUNTRY	EXPIRY	NUMBER APPLIED FOR	£	AMOUNT
BELARUS	31 JANUARY 2013		@ £8.00	
RUSSIA	31 DECEMBER 2012		@ £8.00	
TUNISIA	31 DECEMBER 2012		@ £8.00	
TURKEY 3RD COUNTRY UNIVERSAL	31 DECEMBER 2012		@ £8.00	
<u>MOROCCO</u> SINGLE JOURNEY PERMITS	3 MONTHS FROM DATE OF ISSUE		@ £8.00	
<u>MOROCCO*</u> MULTI JOURNEY PERMITS X 15 (VALID FOR 15 RETURN JOURNEYS)	31 DECEMBER 2012		@ £50.00	
UKRAINE UNIVERSAL	31 JANUARY 2013		@ £8.00	
GEORGIA	31 JANUARY 2013		@ £8.00	
KAZAKHSTAN	31 DECEMBER 2012		NO CHARGE	

GENERAL INFORMATION

PAYABLE ALL JOURNEYS:

MOTORWAY CHARGES – EUROVIGNETTE

Belgium, Denmark, Luxembourg, Netherlands and Sweden – Charges are based on number of axles and engine emissions and start from approximately €8 per day.

Austria operates the GO-Box; Germany operates LKW-MAUT – Charges are based on kilometres travelled and equate to approximately €0.33 per Km or less.

OTHER SPECIFIC CHARGES - DETAILS AVAILABLE FROM IRFO.

OTHER CHARGES:

RUSSIAN FEDERATION – US\$11 PER PERSON PLUS VEHICLE WEIGHT-RELATED FEE (e.g. A UNIT IN EXCESS OF 20 TONNES PAYS APPROXIMATELY US\$178). EXCEPTIONALLY, A FLAT ENVIRONMENTAL TAX OF APPROXIMATELY US\$32 APPLIES TO ALL VEHICLES IN EXCESS OF 3.5 TONNES WHEN OPERATING IN THE SMOLENSK REGION.

Data Protection

The personal information you provide on this form will be used for the purposes of VOSA's statutory functions. It will not be disclosed to other organisations unless required or permitted by law. For further information, visit our Information Charter available from VOSA's website: www.vosa.gov.uk

CREDIT/DEBIT CARD PAYMENTS

If you wish to pay by Credit/Debit card, please telephone 01223 531053.

OR

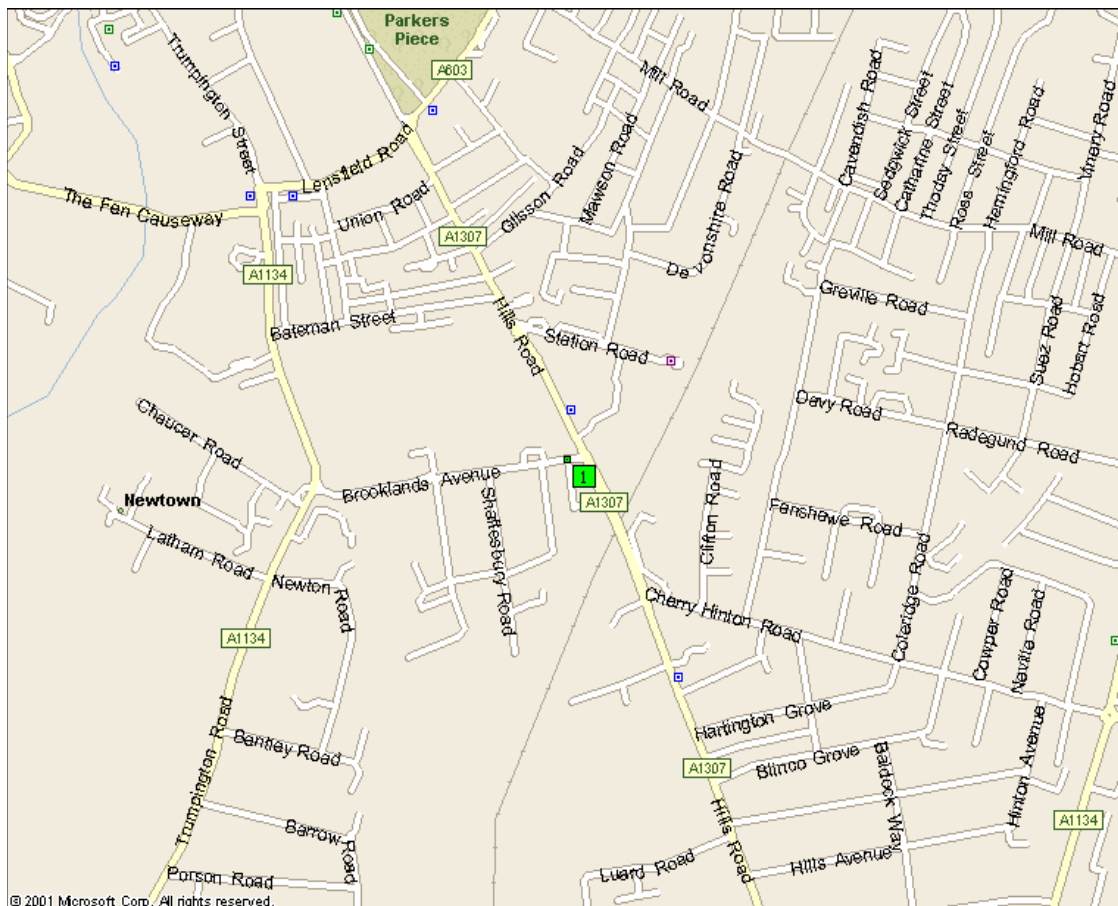
Please complete your details below and a member of the IRFO team will contact you for payment.

Contact Name: _____

Tel. No: _____

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Please note there is no parking for visitors at the premises of the International Road Freight Office, City House, 126-130 Hills Road, Cambridge.

Parking

There is on-street pay and display parking in Shaftesbury Road and Clarendon Road (both off Brooklands Avenue) and a multi-storey car park adjacent to The Junction, Clifton Road (off Cherry Hinton Road).

Please note: If using satellite navigation, the postcode you should enter is CB2 1RY and not CB2 1NP.

Trains

The City House office is less than a mile from Cambridge Railway Station.

Buses

There is a regular service along Hills Road from Babraham Road Park & Ride site. (See http://www.cambridgeshire.gov.uk/transport/around/park_ride for details).

Opening times and requirements

The public counter is open: Monday to Thursday 8.30am to 4pm; Friday 8.30am to 3.30pm

A completed application is required, (allow 30 minutes for the application to be processed)

You are advised to contact IRFO before starting your journey in case we are unable to fulfill your requirements