

MOT SPECIAL NOTICE

Issue Number

6 - 2009

Issue Date

July 2009

All Authorised Examiners and Designated Councils in Classes

All Classes

The last Special Notice issued was

5 - 2009 Classes 4, 5 & 7

Is it mandatory to print this Special Notice?	Printed Copy Required
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Item	Page	Subject	Relevant to
1	1	VTS Device Base Unit Replacement	AEs & NTs All Classes

Item 1: VTS Device Base Unit Replacement

The current VTS device base units are coming to the end of their working lives and are due for replacement. After conducting extensive trials, Siemens has opted for an IBM model which offers increased reliability and a slight increase in speed.

The roll out of the new base units will start within the next 6 weeks and the exercise is expected to take about 6 months to complete. Replacement should be straightforward and is expected to take no longer than 20 minutes. Please see the Roll Out Timetable below.

VOSA is keen for this replacement programme to be completed as quickly as possible and therefore asks for your cooperation in allowing the installation engineer easy on-site access on the day to enable him to carry out the actual VTS device base unit replacement.

Roll Out Timetable

Approximately 4 weeks before

You will receive a letter from Siemens advising you of the approximate date of the replacement visit. If you have a query about the planned installation you may telephone **0845 026 4253**, between the hours of 09:00 and 17:00, Monday to Friday.

A few days before

Siemens will confirm your replacement visit date by telephone.

Note: If you have an unresolved incident logged with the Service Desk concerning the VTS Device base unit, you should contact the VOSA Service Desk before confirming the appointment.

On the day of replacement

The Siemens engineer will ring approximately an hour before to advise you of the estimated time of arrival at your VTS. Please ensure that a site representative is available during the installation window to allow the engineer access and to formally sign off the replacement device upon completion of the visit.

Some things to note

- All engineers will carry identification. We have agreed with Siemens that if the new device does not work for any reason, your old device will be re-installed and will **not** be removed. A further visit to replace the device will be planned at a later date.
- There is no need to book fewer tests on the day your replacement is scheduled as any ongoing tests may be conducted in fallback (see VTS User Guide section 10.H2).
- The new device is taller but not as wide or deep. The measurements are 325mm wide x 255mm deep x 111mm high. Additionally, the new devices will have Siemens asset stickers. However, the monitor will now remain powered on when the base unit is switched off.
- It is in your interest to cooperate with this replacement programme. Failure to do so may result in your old VTS device base unit no longer being supported by Siemens and it could be remotely disconnected from MOT Computerisation. Under these circumstances fallback testing will **not** be allowed.
- You may be charged for an aborted Site Visit at £105.00 per failed visit if the engineer is unable to carry out the replacement because:
 - the conditions on the premises make it unsafe to do so, or
 - the engineer is denied or cannot access the premises at the arranged time, or
 - there are significant variations from the minimum site specification (see extracts from Requirements for Authorisation for an Authorised Examiner Section 6 below)
- If your VTS Device has been working in SAT recently (e.g. the last working day before or the day of replacement) you should contact the VOSA Service Desk for further instructions. You should continue to use the VOSA Service Desk for help, support and the logging of any faults with your new or old VTS device.
- Trial VTS sites which have already had the new VTS device base unit installed will not require a replacement as described above.
- All VTS device equipment supplied by Siemens remains their property and as such has to be returned when requested. This is particularly relevant at VTS closures. Where equipment cannot be recovered Siemens may consider taking appropriate legal action.

Extracts from Requirements for Authorisation for an Authorised Examiner

6.6.2 VTS Device Requirements

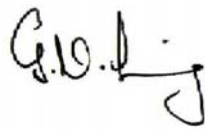
It is recommended that AEs position the VTS Device in an office environment. A location that meets the following minimum specification for installation of the VTS Device should consist of:

- A flat horizontal surface 65cm deep by 85cm wide with a clear space extending to at least 60cm above, at a suitable working height, on which the VTS Device can be installed. The physical space allocated should be adequate for the equipment. The surface is appropriate for the VTS Device and will support the hardware. The environment surrounding the proposed location should be suitable and free from potential hazards (water, etc).
- A 13 Amp power socket within a 3.5 metre safe cable run of the VTS Device. This must not be damaged and must be fixed to the building fabric and free from potential hazards (for example not trail across passageways). The environment surrounding the power source must be free from potential hazards (water, etc). This socket should be on a circuit protected against power dips and surges if such a supply is available.

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6.6.4 VTS Device Location

- The VTS Device should be sited, as far as is reasonably practical, so that it is protected from exposure to direct sunlight, dampness, contamination by dust and dirt and extremes of temperature.
- Any cable routing should be suitable so as to not form a hazard to people and the VTS Device.
- The VTS Device should be so positioned that it is not in danger from moving vehicles or equipment. It should also be protected from direct exposure to water. Lighting conditions must enable the monitor screen to be easily read, and the printer easily monitored. The VTS Device is classed as a fixed item of equipment and as such should not encroach into the minimum test bay dimensions.
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Neil Cumming

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All Nominated Testers must acknowledge via the VTS Device that they have read and understood the contents of this Special Notice.